



St. Brendan Elementary Virtual Learning Plan of Action Summary

In the event that our school is closed for an extended amount of time due to a pandemic or other disaster, our students should be able to continue the learning process to a reasonable degree. Both our teachers and students have access to technological resources and online tools that will enable us to provide a course of action at home.

The following protocol will provide support to our communication and learning process while off-campus. These protocols are subject to change by Administration as the need arises. **Please keep in mind that this is a basic overview of a plan of action if the need to close the school were to arise.**

Pastor:

- Ongoing communication with School Principal and Administrative Team

Principal, Assistant Principal, and Felix Varela Director:

- Weekly communication to staff
- Weekly communication to parents through emails/texts
- Available on a daily basis

Technology Department:

- Daily communication with Administration
- Weekly communication with staff or parents if needed
- Available on a daily basis to troubleshoot any problems with the online learning environment.

Below you will find a “framework” of what the remote online learning will entail:

Grades PK2-5th Grade:

- Teachers will create post/message/video to instructions every Monday on Plus Portal.
- Teachers will post weekly lessons and assignments on Plus Portal
- Lessons will take place Mondays- Thursdays. Fridays will be Formative Assessments Days
- Parents are to assist their children in posting their completed assignments by due date to Plus Portal, Email, or Zoom (Teacher will inform)
- Teachers will be communicating with parents via email and Plus Portal
- Teachers will use ZOOM to video conference with students when necessary

Grades 6th- 8th:

- Teachers will create post/message/video to instructions every Monday on Plus Portal. Students have access to Plus Portal through their iPads
- Teachers will post weekly lessons and assignments on Plus Portal
- Lessons will take place Mondays- Thursdays. Fridays will be Formative Assessments Days
- Parents are to assist their children in posting their completed assignments by due date to Plus Portal, Emails, Showbie, or Zoom (Teacher will inform)
- Teachers will be communicating with parents via email and Plus Portal
- Teachers will use ZOOM to video conference with students when necessary

Below you will find a sample of an academic week:

Students are to check in at least 3 times a week in order to keep up with their studies and assignments. Teachers are available daily for students.

	Mon	Tue	Wed	Thurs	Fri
PreK2-5th	<p>Morning Message (Include plans for the week)</p> <p>Math</p> <p>ELA/Reading</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Math</p> <p>ELA/Reading</p> <p>Social Studies</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Math</p> <p>ELA/Reading</p> <p>Science</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Math</p> <p>ELA/Reading</p> <p>Religion</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Formative Assessment on all subject areas</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>
Grades 6th-8th	<p>Morning Message (Include plans for the week per subject area)</p> <p>Subject Area Teachers will upload lesson task of the day/discussion/questions that may arise</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Subject Area Teachers will upload lesson task of the day/discussion/questions that may arise</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Subject Area Teachers will upload lesson task of the day/discussion/questions that may arise</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Subject Area Teachers will upload lesson task of the day/discussion/questions that may arise</p> <p>Special Area (Do Morning Message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>	<p>Formative Assessment on all subject areas</p> <p>Special Areas (Do morning message including your activities for the day)</p> <p><i>*Video Conference with student when needed</i></p>

Once again, please keep in mind that this is a basic overview of a plan of action if the need to close the school were to arise. We will continue to communicate and plan accordingly as the need arises.